

**Occupational Employment Projections, Year 2002 Projected to Year 2012**  
**Northwest Mississippi Community College District**

Standard Occupational Classification (SOC)		2002 Employment	2012 Projected Employment	Projected Employment Growth 2002 to 2012		Total Projected Avg. Annual Job Openings
Code	Occupation			Number	Percent	
<b>43-0000</b>	<b>Office and Administrative Support Occupations</b>	<b>17,540</b>	<b>19,300</b>	<b>1,760</b>	<b>10.0%</b>	<b>630</b>
<b>43-1000</b>	<b>Supervisors, Office and Administrative Support Workers</b>	<b>1,230</b>	<b>1,380</b>	<b>150</b>	<b>12.2%</b>	<b>40</b>
43-1011	First-Line Supervisors/Managers of Office and Administrative Support Workers	1,230	1,380	150	12.2%	40
<b>43-2000</b>	<b>Communications Equipment Operators</b>	<b>250</b>	<b>230</b>	<b>-20</b>	<b>-8.0%</b>	<b>5</b>
43-2011	Switchboard Operators, Including Answering Service	170	180	10	5.9%	5
43-2021	Telephone Operators	50	30	-20	-40.0%	0
43-2099	Misc. Communications Equipment Operators	30	30	0	0.0%	0
<b>43-3000</b>	<b>Financial Clerks</b>	<b>3,020</b>	<b>3,350</b>	<b>330</b>	<b>10.9%</b>	<b>115</b>
43-3011	Bill and Account Collectors	180	230	50	27.8%	10
43-3021	Billing and Posting Clerks and Machine Operators	310	340	30	9.7%	10
43-3031	Bookkeeping, Accounting, and Auditing Clerks	1,410	1,510	100	7.1%	35
43-3041	Gaming Cage Workers	170	210	40	23.5%	10
43-3051	Payroll and Timekeeping Clerks	210	230	20	9.5%	10
43-3061	Procurement Clerks	40	40	0	0.0%	0
43-3071	Tellers	690	790	100	14.5%	45
<b>43-4000</b>	<b>Information and Record Clerks</b>	<b>3,190</b>	<b>3,800</b>	<b>610</b>	<b>19.1%</b>	<b>145</b>
43-4011	Brokerage Clerks	10	10	0	0.0%	0
43-4021	Correspondence Clerks	10	10	0	0.0%	0
43-4031	Court, Municipal, and License Clerks	170	190	20	11.8%	5
43-4041	Credit Authorizers, Checkers, and Clerks	10	10	0	0.0%	0
43-4051	Customer Service Representatives	720	910	190	26.4%	30
43-4061	Eligibility Interviewers, Government Programs	130	120	-10	-7.7%	5
43-4071	File Clerks	390	450	60	15.4%	15
43-4081	Hotel, Motel, and Resort Desk Clerks	360	440	80	22.2%	25
43-4111	Interviewers, Except Eligibility and Loan	120	170	50	41.7%	10

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43-4121	Library Assistants, Clerical	70	90	20	28.6%	5
43-4131	Loan Interviewers and Clerks	100	90	-10	-10.0%	0
43-4141	New Accounts Clerks	50	60	10	20.0%	0
43-4151	Order Clerks	220	200	-20	-9.1%	5
43-4161	Human Resources Assistants, Except Payroll and Timekeeping	100	120	20	20.0%	5
43-4171	Receptionists and Information Clerks	610	800	190	31.1%	35
43-4181	Reservation and Transportation Ticket Agents and Travel Clerks	30	40	10	33.3%	0
43-4999	Misc. Financial, Information, and Record Clerks	110	110	0	0.0%	0
<b>43-5000</b>	<b>Material Recording, Scheduling, Dispatching, and Distributing Workers</b>	<b>4,470</b>	<b>4,790</b>	<b>320</b>	<b>7.2%</b>	<b>165</b>
43-5011	Cargo and Freight Agents	20	30	10	50.0%	0
43-5021	Couriers and Messengers	120	120	0	0.0%	5
43-5031	Police, Fire, and Ambulance Dispatchers	170	180	10	5.9%	5
43-5032	Dispatchers, Except Police, Fire, and Ambulance	130	140	10	7.7%	5
43-5041	Meter Readers, Utilities	100	90	-10	-10.0%	5
43-5051	Postal Service Clerks	60	70	10	16.7%	0
43-5052	Postal Service Mail Carriers	310	330	20	6.5%	10
43-5053	Postal Service Mail Sorters, Processors, and Processing Machine Operators	50	50	0	0.0%	0
43-5061	Production, Planning, and Expediting Clerks	190	220	30	15.8%	10
43-5071	Shipping, Receiving, and Traffic Clerks	1,150	1,240	90	7.8%	35
43-5081	Stock Clerks and Order Fillers	2,080	2,200	120	5.8%	90
43-5111	Weighers, Measurers, Checkers, and Samplers, Recordkeeping	90	120	30	33.3%	5
43-5199	Misc. Material Recording, Scheduling, Dispatching, and Distributing Workers	10	20	10	100.0%	0
<b>43-6000</b>	<b>Secretaries and Administrative Assistants</b>	<b>2,880</b>	<b>3,050</b>	<b>170</b>	<b>5.9%</b>	<b>70</b>
43-6011	Executive Secretaries and Administrative Assistants	660	730	70	10.6%	20
43-6012	Legal Secretaries	130	170	40	30.8%	5

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43-6013	Medical Secretaries	130	150	20	15.4%	5
43-6014	Secretaries, Except Legal, Medical, and Executive	1,970	2,000	30	1.5%	40
<b>43-9000</b>	<b>Other Office and Administrative Support Workers</b>	<b>2,510</b>	<b>2,700</b>	<b>190</b>	<b>7.6%</b>	<b>80</b>
43-9011	Computer Operators	120	100	-20	-16.7%	5
43-9021	Data Entry Keyers	440	440	0	0.0%	10
43-9022	Word Processors and Typists	120	80	-40	-33.3%	5
43-9031	Desktop Publishers	10	10	0	0.0%	0
43-9041	Insurance Claims and Policy Processing Clerks	70	80	10	14.3%	0
43-9051	Mail Clerks and Mail Machine Operators, Except Postal Service	60	60	0	0.0%	0
43-9061	Office Clerks, General	1,570	1,790	220	14.0%	55
43-9071	Office Machine Operators, Except Computer	50	50	0	0.0%	0
43-9999	Misc. Secretaries, Administrative Assistants, and Other Office Support Workers	70	80	10	14.3%	0